Guidelines:
It's easy to become a climate-neutral supplier

**If your company wants to become climate neutral then it's easy to get there. Follow our wizard in three easy steps:**

**1. SIGN THE DECLERATION OF INTENT**
Sign the enclosed declaration of intent (Appendix A)and send it to your contact person in Fjordkraft within the stipulated deadline.

**2. START WORKING ON BECOMMING CLIMATE NEUTRAL**

In principle, the work of becoming climate neutral is about four things:

* **Measure your own climate impression**: You measure your own climate prints by keeping your own climate statement. A climate indicator is an estimate of greenhouse gas emissions that the company imposes on the environment from one year to another. The calculations must be made in accordance with The Greenhouse Gas (GHG) Protocol. The accounts must cover at least Scope 1 (direct emissions) and Scope 2 (emissions from electricity and heating). There are many good climate management services in the market and you are free to choose from these. You can also choose to use the supplied template as a simplified climate statement, if so, follow the instructions for how to fill it out.
* **Reduce your own emissions**: Once you know what you're releasing, the work on reducing emissions can start. You must create a climate action plan with measures, and this must be implemented to reduce your own climate footprint. These can be measures that reduce the need for transportation, promote emissions-free transport, phase out fossil heat sources, phase in renewable electricity with origin guarantee, energy saving and energy efficiency measures, or waste reduction.
* **Compensate for residual emissions**: Emissions that are not possible for the company to retain from, must be compensated for by purchasing certified climate quotas. This means in practice that you acquire either CER or EUA quotas.
* **Evaluate, Improve and Repeat:** Your Climate Action Plan must contain concrete measures to reduce your business's greenhouse gas emissions. The action plan will be evaluated once a year, so that climate work is constantly improving.

**3. COMPLETE, SIGN AND SUBMIT THE DECLARATION OF INTENT**
The signed declaration of Climate Neutrality (Appendix B) is sent to the current contact person at Fjordkraft as soon as the company consider itself climate neutral. The scheme is based on mutual trust between the parties. Until one has achieved the status of climate neutral, it is sufficient to send a declaration of intent to become a climate neutral (Appendix A).

The method used by Fjordkraft in the process of climate change is derived from the UN initiative Climate Neutral Now.